From: Moore, Gary

To: <u>"Lavergne, Steven D"</u>

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Subject: CES: 1900-55

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Steve:

Once you get finals on the 6/8, 6/9, and 6/10 (Mike McAteer will sign these), please send them on to me for my files. I will review and sign everything else. We also need to talk about how often we need 1900-55's after demobe. I would say we need at least 1 per week. I would do one for 6/12 to cover 6/11 and 12. Then we can go to once a week. Let me know the best date for you.

Also, I need a metric to show me where we are in the closeout. I think the hours originally proposed are way high to complete closeout so my expectation is that you guys will be way more efficient. Let me know what you guys have to do to close out and then give me a status in the 1900-55 when you send it on a weekly basis. Ie. What was accomplished during this 1900-55 period (week), what is expected the next 1900-55 period (week), and what remains to be completed. In fact, this may best been done in a Daily/Weekly Work Order.

Thanks

Gary Moore

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